

<Address>

15th November 2023

Dear Member

**Stockport Town Centre Business Improvement District (BID) Ltd (Co: no: 10543018)
Annual General Meeting**

I write to you following on from my letter dated 26th October 2023 which provided notice of the Annual General Meeting 2023 to be held on 29th November 2023, 6pm until 7pm at Applicon House, Exchange St, Stockport SK3 0EY.

Enclosed with this letter are the following items:

- Agenda of the Annual General Meeting 2023 (overleaf)
- Voting Form

The Voting form can be used on the evening to vote on the following:

- Resolution 1: To appoint Charlie Wood
Resolution 2: To appoint Claire Stott
Resolution 3: To appoint Paul Kelsall
Resolution 4: To appoint Stephen Dootson
Resolution 5: To agree the annual accounts for the Year Ended March 2023
Resolution 6: To re-appoint the auditors Hurst Accountants Limited

The Annual Accounts 2022/23 and the biographies of those standing for election are available to download at <https://www.totallystockport.co.uk/about/board-meetings/> under the heading 2023 AGM Meeting Documents.

If you are unable to attend the meeting a Proxy Notice can be used if you wish to appoint either the Chairperson or a third party to attend, speak and vote at the general meeting on your behalf. The Proxy Notice can be found at <https://www.totallystockport.co.uk/about/board-meetings/> under the heading 2023 AGM Meeting Documents. To appoint a proxy using this form, the form must be completed. Signed and sent or delivered to the Company at 15 Great Underbank, Stockport, Cheshire, SK1 1LF; received by the Company no later than 5pm Monday 27th November 2023, 48 hours prior to the meeting, (to be approved by the office).

If you are planning to attend the Annual General Meeting please confirm by e-mail to lisa.noel@totallystockport.co.uk by Monday 27th November 2023 to give us a rough idea how many people to expect and so we can make appropriate plans for the running of the meeting based on the expected numbers.

We welcome pre-submitted questions relating to the agenda items in advance of the meeting which should be sent to lisa.noel@totallystockport.co.uk by Monday 27th November 2023, answers will be published on the company website following the meeting.

If you have any queries in advance of the meeting, please do not hesitate to contact Lisa via email or phone the BID Office on 0161 537 9382.

Best regards



Mike Lamont
Director - Stockport Town Centre Business Improvement District (BID) Ltd