Totally Stockport BID Company

Board Recruitment Pack

Skills Audit

Skills Audit Form

Name: Date:

The following are areas considered necessary for the role of Director. Please indicate which category accurately describes your skill level.

Scale

Very High	Professional qualification *and* over 3 years proven practical and working experience
High	Professional qualification *or* over 3 years proven practical and working experience
Medium	Good working knowledge *or* 1-2 years proven experience
Low	Basic understanding
None	No understanding

Where relevant to the competency or example, the following should be:

- An area in which you have significant practical experience,
- Something that you undertake on a regular basis,
- A personal characteristic or style that you demonstrate all of the time,
- A regular programme of activities to maintain technical competence.

Please put a x in the relevant box

Skill	Very High	High	Medium	Low	None
Social Welfare Issues	☐	☐	☐	☐	☐
Governance/Management of an Organisation	☐	☐	☐	☐	☐
Business Development	☐	☐	☐	☐	☐
Strategic & Business Planning	☐	☐	☐	☐	☐
Health & Safety Legislation (with respect to the work environment)	☐	☐	☐	☐	☐
Equal Opportunities and Diversity	☐	☐	☐	☐	☐
Legal - ie. Company Law, Company legislation	☐	☐	☐	☐	☐
Relevant Regulatory Requirement, Government Agenda and Policies	☐	☐	☐	☐	☐
Financial Management and Accountancy/Taxation	☐	☐	☐	☐	☐
Risk Management	☐	☐	☐	☐	☐
Human Resources, Training and Development	☐	☐	☐	☐	☐
Conflict Resolution	☐	☐	☐	☐	☐
Information Technology	☐	☐	☐	☐	☐
Media, Public Relations and Marketing	☐	☐	☐	☐	☐

Knowledge of Community Relations and Local Neighbourhood Regeneration	☐	☐	☐	☐	☐
Working with Local Authorities and Other Strategic Partners	☐	☐	☐	☐	☐

Please provide examples of where you have demonstrated the skill areas where you have very high/high expertise.

How long have you been a serving member of this Board? Years _____ Months ____

Which of the following skill areas do you feel you may require training in?

☐ Governance ☐ Finance ☐ Legal (Business) ☐ Employment Law

Do you have any additional skills that you feel would benefit the Board?

Do you currently sit on any other Board? ☐ Yes ☐ No

If yes, which Board(s) do you sit on?

Have you previously sat on any other Board? ☐ Yes ☐ No

If yes, please give details and dates